

## **37. Authorizing Private Vehicles as an EASV**

Adopted: 17 March 2019

Effective: 02 April 2019

### ***37.1 Purpose and Expected Results***

The Squad recognizes that the safe, prompt response of trained Emergency Medical Services personnel increases the probability of our patients having a favorable outcome in the event of illness or injury. In an effort to better serve our community and further the mission of Squad, the EMS Department authorizes the classification of certain member's personal vehicles as a New York State Emergency Ambulance Service Vehicle (EASV) within the parameters of these guidelines.

### ***37.2 Circumstances of Applicability***

Any member that is issued a radio card for EMS purposes or approved by Squad's line officers and the EMS Captain, shall be eligible for authorization for the designation of their personal vehicle as an EASV. Designation as an EASV is defined by New York State Department of Health (DOH) Policy Statement #01-01. It is important to note that this authorization is a privilege and not a right of all personnel and is at all times at the discretion of the EMS Captain (authorization may be given or revoked at any time)

### ***37.3 Requisites***

Reference is invited to Title 10. Department of Health, Chapter Vi. State Emergency Medical Services Code, Part 800. Emergency Medical Services, Certified Ambulance Services:

- 10 NYCRR Part 800.21 General Requirements, and
- 10 NYCRR Part 800.26 Equipment Requirements for Emergency Ambulance Service Vehicles Other Than an Ambulance (Attachment 1).

Reference is also invited to NYSDOH Policy Statement #01-01.

### ***37.4 General Procedure Description***

In alignment with New York State, authorization as an EASV involves more than just the use of red lights and a siren. It is incumbent of all authorized personnel to be in full compliance with 10 NYCRR Part 800.21 and .26.

- Importantly, this guideline does not create any obligation for the Squad or EMS Department to incur any costs related to the classification of a personal vehicle as an EASV. The Provider is responsible for all expenses including lights, siren, and emergency equipment. Please note that while initial costs are borne by the provider, replacement of disposable items used in the capacity of treating patients (gauze, bandages, etc.) may be replaced at the expense of the Squad or via 1-for-1 exchange at the patient's disposition

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hospital. In the event of any conflict over this section, the EMS Captain will have the final authority over any costs incurred.

- Prior to authorization being approved (and for maintaining authorization), personnel must have a current NYS EMT certification, Emergency Vehicle Operations Course (EVO) or equivalent (CEVO III), and be “cleared” as a Crew Chief and Driver for the Squad.
- All Equipment, maintenance, and inventory requirements must be adhered to as defined in Part 800 for EASVs and current Squad policy.
- Routine inventory of equipment and supplies should be conducted by the authorized personnel and no less than once per month. Documentation of this equipment and supply inventory, along with expiration dates, should be documented on an Owego EASV Monthly Checklist (Attachment 3) and provided to the Squad for record keeping.
- All authorized personnel are required to maintain no less than the State’s required minimum automobile insurance.
- The authorized personnel are required to provide the EMS Captain a copy of current EMT certification, driver’s License, vehicle registration, State vehicle Inspection, and insurance certificate.
- From time to time vehicle operations and response rules are defined in the Squad’s Standard Operating Guidelines (SOG). It is the responsibility of all authorized personnel to be familiar with and to abide by the current rules at all times while operating a designated EASV
- Suspension of EASV authorization may be made by the EMS Captain or any line officer who witnesses or becomes aware of policy violations, reckless behavior, inappropriate use of red lights and sirens, or the unsafe operation of any EASV. Revocation is at the sole discretion of the EMS Captain and may be made upon written reports of these violations through another line officer, Squad member, or public complaint.
- Revocation of EASV authorization is automatic and immediate within the following criteria and is the responsibility of the authorized personnel to immediately notify the EMS Captain in the event of any of the following:
  - Expiration, suspension, or revocation of NYS EMT certification or practice privileges within the SREMS region
  - Suspension or revocation of driver’s license
  - Loss of driving privileges at the EMS Department
  - Loss of EMS privileges at the EMS Department
  - Being charged (not convicted) with DUI or DWAI or reckless driving at any time after initial authorization.
  - No longer an OSHA Compliant responding member of the EMS Department

### **37.4.1 Procedure for Obtaining EASV Authorization**

The member requesting authorization of the member’s own vehicle must obtain the equipment and supplies required (Attachment 3) and complete the Owego EASV Usage Application (Attachment 2).

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Upon approval from the EMS Captain the agency must complete the following requirements prior to the EASV designation taking effect:

- An Affirmation of Compliance (DOH-1881) that indicates each vehicle being authorized in compliance with 10 NYCRR Part 800 must be submitted to DOH
- Any time a vehicle is added or removed, DOH must be notified in writing
- Upon receipt and approval, DOH will issue the appropriate window decal(s) and NYS Certification “logo” for the personnel vehicle now an EASV
- A copy of the completed and executed Affirmation of Compliance shall be sent, along with a cover memo on agency letterhead, to the Bureau of EMS’s Central Office. The Central Office will issue the numbered Emergency Vehicle Authorization Cards (DOH-4136) to the service

A personnel vehicle is not considered an EASV until all of the requirements have been met, the DOH window decals and Certification logo have been received and installed, and the Emergency Vehicle Authorization Card (DOH-4136) has been received and issued to the authorized personnel.

800.26 Equipment requirements for emergency ambulance service vehicles other than an ambulance.

The governing authority of any ambulance service which, as a part of its response system, utilizes emergency ambulance service vehicles other than an ambulance to bring personnel and equipment to the scene, must have policies in effect for equipment, staffing, individual authorization, dispatch and response criteria, and maintain appropriate insurance coverage.

- (a) A waiver of the equipment requirements for emergency ambulance service vehicles may be granted by the department when the service provides an acceptable plan to the department demonstrating how appropriate staff, equipment and vehicles will response to a call for emergency medical assistance. The affected regional EMS councils will be solicited for comment on the service's waiver request.
- (b) Any emergency ambulance service vehicle other than an ambulance shall be equipped and supplied with emergency care equipment consisting of:
  - (1) 12 sterile 4 inches x 4 inches gauze pads;
  - (2) adhesive tape, three rolls assorted sizes;
  - (3) six rolls conforming gauge bandage, assorted sizes;
  - (4) two universal dressings, minimum 10 inches x 30 inches;
  - (5) six 5 inches x 9 inches (minimum size) sterile dressings or equivalent;
  - (6) one pair of bandage shears;
  - (7) six triangular bandages;
  - (8) sterile normal saline in plastic container (½ liter minimum) within the manufacturer's expiration date;
  - (9) one air occlusive dressing;
  - (10) one liquid glucose or equivalent;
  - (11) disposable sterile burn sheet;
  - (12) sterile obstetric kit;
  - (13) blood pressure sphygmomanometers cuff in adult and pediatric sizes and stethoscope;
  - (14) three rigid extrication collars capable of limiting movement of the cervical spine. These collars shall include small, medium and large adult sizes; and
  - (15) carrying case for essential equipment and supplies.
- (c) Oxygen and resuscitation equipment consisting of:
  - (1) portable oxygen with a minimum 350-liter capacity with pressure gauge, regulator and flow meter medical "D" size or larger. The oxygen cylinder must contain a minimum of 1,000 pounds per square inch;
  - (2) manually operated self-refilling bag valve mask ventilation devices in pediatric and adult sizes with a system capable of operating with oxygen enrichment and clear adult, and clear pediatric size masks with air cushion;
  - (3) four individually wrapped or boxed oropharyngeal airways in a range of sizes for pediatric and adult patients;

- (4) two each: disposable non-rebreather oxygen masks, and disposable nasal cannula individually wrapped;
  - (5) portable suction equipment capable, according to the manufacturer's specifications, of producing a vacuum of over 300 m.m. Hg when the suction tube is clamped and including two plastic large bore rigid pharyngeal suction tips, individually wrapped; and
  - (6) pen light or flashlight.
- (d) A two-way voice communications enabling direct communication with the agency dispatcher and the responding ambulance vehicle on frequencies other than citizens band.
- (e) Safety equipment consisting of:
- (1) six flares or three U.S. Department of Transportation approved reflective road triangles;
  - (2) one battery lantern in operable condition; and
  - (3) one Underwriters' Laboratory rated five pound ABC fire extinguisher or any extinguisher having a UL rating of 10BC.
- (f) Extrication equipment consisting of:
- (1) one short backboard or equivalent capable of immobilizing the cervical spine of a seated patient. The short backboard shall have at least two 2 inches x 9 feet long web straps with fasteners unless straps are affixed to the device; and
  - (2) one blanket.

Owego EASV Usage Application

Member's Name: \_\_\_\_\_ Date: \_\_\_\_\_

EMT Number	
EMT Level	
EMT Expiration Date:	
Vehicle License Plate	
Vehicle VIN	
Driver's License Number	

Driver Training

Training Date	Course Name

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY:

Copy of Driver's License on file:	Yes	No
Copy of Insurance Card on file:	Yes	No
Copy of Vehicle Registration on file:	Yes	No
EASV Monthly Checklist verified complete:	Yes	No

EMS Captain's Signature: \_\_\_\_\_ Date\_\_\_\_\_

**EASV Monthly Checklist**

EASV ID: \_\_\_\_\_

Qty Aboard	Qty Req	Item
	12	Sterile 4x4 gauze pads
	3	Adhesive tape rolls, assorted sizes
	6	Conforming gauze bandage rolls, assorted sizes
	2	Sterile dressings, minimum 10" x 30"
	6	Sterile dressings, minimum 5" x 9"t
	1	Bandage shears
	6	Triangular bandages
	1	Sterile normal saline, minimum 500mL; Exp. Date: _____
	1	Air occlusive dressing, minimum 4" x 4"
	1	Oral glucose gel; minimum 15g
	1	Sterile obstetric kit
	1	Sterile burn sheet, disposable
	1	Adult sphygmomanometer (BP cuff)
	1	Pediatric sphygmomanometer (BP cuff)
	1	Stethoscope
	1	Carrying case for essential equipment and supplies
	1	Portable oxygen with a minimum 350-liter capacity with pressure gauge, regulator and flow meter medical "D" size or larger, containing a minimum of 1,000 pounds per square inch
	1	Adult BVM
	1	Pediatric BVM
	4	Oropharyngeal airways in a range of sizes for adult and pediatric patients
	1	Operable portable suction with 2 large bore rigid tips
	1	Operable penlight or flashlight
	1	Two-way voice communications enabling direct communication with the agency dispatcher and the responding ambulance vehicle on frequencies other than citizens band
	6 (3)	6 flares or 3 U.S. DoT approved reflective road triangles
	1	Operable battery lantern
	1	UL rated 5-pound ABC fire extinguisher (or an extinguisher having a UL rating of 10BC); minimum
	1	KED (or equivalent)
	1	Blanket

Completed by:

Name: \_\_\_\_\_ Date: \_\_\_\_\_